Humanities and Social Science Department Department Meeting 24 September 2010

Present: Susanne Auer (minutes), Kim Bettelyoun (co-chair), Kiri Close, Kirk Costion, Gerald Cournoyer,

Tony Fresquez (co-chair), Lilias Jarding, Jean Reeves Excused: Judith Graham, Marty Red Bear, Gary Jones

I. Prayer

offered by Kiri

II. Words of Encouragement

offered by Jean and Tony

III. Any Updates?

IV. Kiri - Study Abroad

some good applications, more news later

V. Finalize Advising Assignments

Advising to be done between October 18th and November 19th

Centers:

Kyle: Gerald, Judith

Pine Ridge: Kim, Susanne, Jean, Lilias, Kirk, Gerald

Martin: Gary
Eagle Nest: Gary
Oglala: Marty
Pass Creek: Gerald
Porcupine: Kiri
Wounded Knee: Kirk
Batesland: Jean

Rapid City: Susanne, Tony, Marty, Judith, Lilias

Cheyenne River: Susanne

Susanne will contact Steven Potter for a new majors list

Advising tips:

- students should start taking upper division classes early
- upper division social science classes: Lakota Studies classes don't count
- Soc 103 Intro to Sociology qualifies for SoSc 103 Introduction to Social Science
- some electives need to be upper division, but can be from any department

VI. Catalog and curriculum

- ◆ Charge for divisions: review prerequisites of existing courses
- OLC will eliminate many AA degrees; we will fight for AA in Liberal Studies, but not for our previous AAs
- ◆ Liberal Studies degree:
 - suggestion Susanne: develop different areas of emphasis
 - We all review the degree and bring suggestions to next meeting
- ◆ Engl 113 vs. Tech Writing
 - Request by some departments to accept technical writing instead of Engl 113
 - We will create our own tech writing course
 - o new class will not be accepted in lieu of Engl 113 for most departments
 - suggestion Susanne: Class could be at the 200- and 400-level; this way it is an option for LitComm majors in section 3B
- ◆ Justification for our degrees: Need to establish closer connection to possible jobs ON the reservation:
 - SDSU
 - introductory meeting regarding collaboration with their online Master's program in journalism occurred several semesters ago but so far no follow-up; we should bring it up again
 - First meeting with them through PicTel on October 15th after our department meeting;
 Tony will contact SDSU
 - Secondary Education
 - We could pursue possibility for state certification in our areas, but this is difficult/long process
 - BHSU Secondary Certification programs (SELECT and SECOND) are options, some of the course work could be done at OLC
 - we should look at the state standards and gear our degrees toward that
 - students can pick up ED classes at OLC and seek alternative certification through a school
 - Graduates: We should reach out to graduates to find out what they are doing
- New courses to catalog
 - new form for new courses: review and let Kim/Tony know if form should be adjusted
 - Tony: it is likely that no new courses will be added

VII. Course Scheduling

- new course request form to be used if we want to offer a class that is not on the schedule
- we need strong proof that we need the class
- form needs to be filled out for all online classes
- night classes: we need to make sure there are night classes (each full-time faculty should teach at least one night class)

VIII. Test Outs (Skill and Knowledge verification process)

- ◆ should we allow test out for Engl 103?
- ◆ Kim: If we do allow test, the process needs to be difficult and cost something to ensure that only students who are serious attempt it
- ◆ department decision: no test-outs
- old transfers: black-and-white view of classes that are older than 10 years
- our suggestion: if someone approaches us in a formal way and has good reasons, we can try recommending acceptance of transfer to Registrar's Office

IX. Department objectives and grading scale

◆ Department Grading Scale is changed:

90-100: A 80-89: B 70-79: C 60-69: D

- ◆ Rather than being viewed as a fixed grading scale, this is to be viewed as our Department Grading Philosophy
- Grading needs to occur based on criteria (outcomes and the activities used to measure their achievement) clearly specified in the syllabus
- ◆ Kim: We should have handbook for new employees in our department
- ◆ Department Learning Objectives: We will all look at OLC's strategic plan and analyze our objectives with regards to this plan (Tony will email it out), discuss next meeting

X. Filing Cabinets, Portfolios, etc.

- ◆ We need to collaboratively work on sorting through old materials in our office (e.g. old holistic essays, old desk copies, etc.)
 - Susanne sorts through old social science material
 - Jean looks through filing cabinets next to Tony's book case
 - Kim sorts through Jean Smith's cabinets
 - Lilias: looks up policies re. how long material has to be kept (e.g. holistic scoring essays)
 - old textbooks: we can sell old ones
- ◆ Spring Cleaning on 11 March 2011 (tentative)

XI. Other Announcements

- ◆ Faculty retreat: 5-6 November at Prairie Wind Casino (hotel rooms available but will not be paid by college
- ◆ Holistic scoring fall: 10 December at Pejuta Haka
- ◆ Holistic scoring spring: 29 April in Pine Ridge
- ◆ No full-time NOR adjunct faculty are allowed to get books from the bookstore
- ◆ November department meeting: moved to 12 November
- ◆ Collaboration Conference: 18-20 November

XII. Adjourn at 2:30pm